



**FIRST BAPTIST ACADEMY  
INSTRUCTIONS FOR COMPLETING FINANCIAL AID PACKET  
(Returning Students) 2019-2020 School Year**

1. Go to the School's website at [www.fbahouston.org](http://www.fbahouston.org).
2. Navigate to the *Financial Assistance* section under the *Admissions* tab.
3. From here, you click on the "FAST" link button to start the application process. The application process is self-guided. You may navigate in and out of the program allowing you to partially complete an application and go back to it at another time. Online e-mail and a 24/7 helpline is provided. Please be sure and save your username and password somewhere safe as it will not be saved during the online registration process.
4. The application fee is \$45.00 and can be paid by Visa, MasterCard, or American Express at the end of the session. If you do not have a credit card, or cannot budget the fee, please call the Business Office for assistance.
5. Financial Aid applications must be completed by **Friday, February 1, 2019**. *Please use your 2017 federal tax return for the on-line application. After completing the online application, you will be required to mail your 2017 federal tax return and 2018 W-2. You must mail your 2018 federal tax return by May 1. Mail all to the following:*

FAST Processing ISM  
1316 North Union Street Wilmington DE  
19806-2594

**It is essential to add "First Baptist Academy" under your name and address on the return address portion of the envelope. Failure to do so will delay your financial aid application.**

7. **The online submission deadline for all applications is February 17, 2019.**

**The Financial Aid Committee of First Baptist Academy reviews each request for financial aid. Financial Aid grants are reviewed on a need basis and are not guaranteed from year to year.**